

ETFC Gate Key Application Form (2018) (Updated November 12, 2018)

The ETFC owns property on Spring Lake located west of Edmonton near Stony Plain. As part of the privileges of Club membership, a paid-up member in good standing may apply to sign out one of the Club's Gate Keys for access to and use of the Spring Lake properties. Such application is subject to ETFC Executive approval, payment of non-refundable Gate Key Fees, and payment of a Refundable Key Deposit. Further, such usage must be in accordance with the requirements and expectations identified in the ETFC Spring Lake property usage policies and rules.

To obtain use of a Gate Key, you must read this form, commit to meeting Club expectations, follow the usage rules and practices, make payment of your annual membership fees before their due date, and return the key to the Club prior to the expiry of your membership period should you choose not to renew your membership. You must sign the bottom of the form to signify your understanding of, and agreement to, these commitments.

Spring Lake Gate Key applications/payments and key pick-ups or drop-offs are to be made in person. Spring Lake Gate Keys are not sent through the mail – Gate Keys are routinely forced out of the end of normal envelopes by the sorting equipment. The Club ensures that Gate Key transactions are completed successfully by having them done in person. Contact the Club Gate Key Contact who administers the Keys to make arrangements to complete/submit the Spring Lake Gate Key Application Form and make your payment.

Gate Key Deposits - The member understands that an ETFC Gate Key is and will always remain the property of the Edmonton Trout Fishing Club. In order to both (1) help ensure that the Club's Gate Keys are well taken care of and handled with due care and diligence by the member; and (2) help ensure that Gate Keys are returned to the Club in a timely fashion (should the key holder no longer wish to hold a key or continue as a member) - the ETFC requires a Key Deposit for a Club Gate Key. This deposit is refundable to the member on the timely return of the Gate Key to the Club by the member while they remain a paid-up member in good standing. Gate Key deposits are forfeited if the member lets their membership expire and are still in possession of the Club's Gate Key.

Gate Key Fees - Gate Key Fees are charged to members on a periodic or annual basis for the privilege of using the Club's Spring Lake properties and facilities, and allowing the member to retain one of the Club's Gate Keys with them to facilitate convenient access to the Spring Lake properties. Gate Key Fees are non-refundable. The Fees are used to help offset a small portion of the costs of maintaining and operating the Spring Lake properties and facilities (e.g. security and access controls, property taxes, outhouse servicing, dock license, insurance, upkeep and facilities maintenance, etc.).

Member Understandings and Commitments

By applying for use of one of the Club's Spring Lake Gate Keys, as confirmed by signing this form below, the above member agrees and commits to:

- following the policies, rules and expectations established by the Club (as revised from time to time) with regard to its properties and facilities at Spring Lake;
- conduct him/herself in a respectful and honourable manner on Club properties and at Club events;
- respect the needs and privileges of other members regarding the Club's shared facilities at Spring Lake;
- take proper care of the Club's facilities;
- and in general, to represent the Club in a positive manner.

Should the member choose not to pay their Membership Renewal Fees prior to expiry of their Membership (on December 31st of the Calendar Year), and instead leave the Club, the member commits to delivering the Club's Gate Key back to the Club prior to the Membership Expiry Date. Similarly, if the member chooses to no longer pay associated future Gate Key Fee levies, the member commits to returning the Club's Gate Key prior to the due date of the Gate Key Fee.

There will be an orientation scheduled for new gate keys issued and the keys will be given to the member during the orientation.

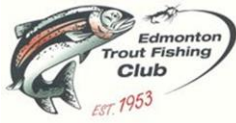


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IMPORTANT: GATE KEYS CAN ONLY BE HELD AND USED BY PAID-UP MEMBERS IN GOOD STANDING. IF YOU ARE NOT INTENDING TO RENEW YOUR MEMBERSHIP, YOU MUST DELIVER THE GATE KEY BACK TO THE CLUB PRIOR TO YOUR MEMBERSHIP EXPIRING. FAILURE TO DO SO WILL RESULT IN YOUR GATE KEY DEPOSIT BEING FORFEITED EFFECTIVE THE DAY FOLLOWING EXPIRY OF YOUR MEMBERSHIP. SIMILARLY, WHEN THE CLUB LEVIES A GATE KEY FEE FOR THE MEMBER TO RETAIN THE KEY, PAY THE FEE ON TIME. IF YOU ARE NOT GOING TO PAY THE FEE, YOU MUST DELIVER THE GATE KEY BACK TO THE CLUB PRIOR TO THE DUE DATE OF THE GATE KEY FEE. FAILURE TO DO SO WILL RESULT IN YOUR GATE KEY DEPOSIT BEING FORFEITED ON THE DAY FOLLOWING THE DUE DATE OF THE GATE KEY FEE.

Loss of “Member in Good Standing” Status

If for some reason a member has been deemed to no longer be “a member in good standing” by the Club Executive (eg. through their actions, not following Club conduct expectations, not following Spring Lake rules), a member of the Club Executive will request that member immediately return the Gate Key they are holding. Return of the Gate Key is mandatory, and if the Gate Key is not received by the Club within the specific period they have been given to do so, the Gate Key deposit will be forfeited by that member. The member’s obligation to return the Club’s Gate Key remains a mandatory requirement, even if their Gate Key Deposit is forfeited – it is not your key.



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Member Declaration

By signing below, I acknowledge that I have read, understand, and commit to fully abide by the ETFC Spring Lake policies and rules presently in effect, and as periodically updated in future. I agree that the Club Executive may revoke or deny my privileges to access or use the Spring Lake properties, or may revoke my membership and/or refuse to grant Club membership in future, should the ETFC Executive deem my behaviour (or that of guests for whom I have responsibility) to be inconsistent with Club rules and expectations. In such an event, should I have access to a Gate Key to the Spring Lake properties, I agree and commit to return the key to the ETFC within 7 days of being notified of my loss of privileges (or membership). I understand that the ETFC does not make reimbursement of any funds regarding member related fees that I have already paid, but will reimburse the Gate Key Deposit on the timely receipt of the Gate Key within the prescribed timeframes.

I hereby confirm my understanding of the above information, and my associated obligations, and confirm my commitment to comply with these obligations regarding the fees, deposit, and the timely return of the Club's Gate Key that is being signed out to me.

I am paying: _____ The \$25 Spring Lake Gate Key Fee
_____ The \$50 Spring Lake Gate Key Deposit

Member Information:

Name (Last, First): _____

Email Address for Newsletters/Notices: _____

Home Phone: _____ Cell: _____
(or Guardian number for Youth Membership)

I hereby acknowledge that I have read, understand, and commit to fully abide by the Membership Understanding and Commitments including the ETFC Spring Lake property policies and rules.

Signature: _____ Date: _____
(For a youth membership a guardian over 18 must print and sign their name on behalf of the Youth Member.)

For ETFC Administration Only:

Cash: _____ Money Order: _____ Cheque: _____ (Cheque#: _____) Total payment amount: \$ _____

Date form received: _____ Received by: _____

Membership #: _____ Receipt #: _____

Key #: _____